



City of Moreno Valley

Grading and Paving Certifications Forms

THE FOLLOWING FORMATED DOCUMENTS SHALL BE USED WHEN SUBMITTING CERTIFICATIONS. WORDING AND FORMAT **ARE NOT** TO BE CHANGED, REVISED OR MODIFIED AS TO WHAT IS SHOWN ON THE FOLLOWING PAGES. TO AVOID REJECTION, MAKE NO CHANGES TO THE DOCUMENTS. ANY QUESTIONS REGARDING THE FORMAT MAY BE ADDRESSED TO THE ENGINEERING DIVISION MANAGER.

THE CERTIFICATION DOCUMENTS ARE REQUIRED AT THE FOLLOWING MILESTONES:

- **ROUGH GRADE CERTIFICATION PRIOR TO BUILDING PERMIT***
- **ENGINEERED FILL CERTIFICATION PRIOR TO BUILDING PERMIT***
- **DIRT GRADE CERTIFICATION PRIOR TO PLACEMENT OF AGGREGATE BASE**
- **ROCK GRADE CERTIFICATION PRIOR TO PLACEMENT OF PAVEMENT**
- **PRECISE/FINAL GRADE CERTIFICATION PRIOR TO OCCUPANCY**
- **WATER QUALITY BASIN CERTIFICATION PRIOR TO OCCUPANCY**
- **WATER QUALITY MANAGEMENT PLAN (WQMP) CERTIFICATION PRIOR TO OCCUPANCY**

EACH OF THE ABOVE COMPLETED DOCUMENTS **MUST** BE PLACED ON THE CERTIFYING PROFESSIONAL ENGINEER'S LETTERHEAD.

ALL FORMS SHALL BE WET SIGNED AND STAMPED BY THE ENGINEER OF RECORD OR THE SOILS/GEOTECHNICAL ENGINEER AS NOTED.

*** TO BE ACCOMPANIED BY A RECENT COMPACTION REPORT FOR THE AREA BEING CERTIFIED**

ENGINEER'S LETTERHEAD

TO: City of Moreno Valley
Land Development Division
P.O. Box 88005
Moreno Valley, Ca 92552-0805

DATE : _____

ATTN : _____
Construction Inspector

**ROUGH GRADE (LINE AND GRADE) CERTIFICATION
REQUIRED PRIOR TO ISSUANCE OF BUILDING PERMIT
(TO BE ACCOMPANIED BY THE COMPACTION REPORT)**

Tract / Project No: _____ Lot / Parcel No's: _____

PEN _____

I certify that in accordance with the City of Moreno Valley Grading Ordinance and Conditions of Approval, this letter is to notify the City that the rough grading (blue tops) has been accomplished as to the establishment of line, grade, and drainage and erosion control, in accordance with the grading plan(s) approved by the City of Moreno Valley.

PROFESSIONAL CIVIL ENGINEER: _____
(Original Signature)

REG. NO. _____

EXP. DATE _____



(Wet Stamp)

ENGINEER'S LETTERHEAD

TO: City of Moreno Valley
Land Development Division
P.O. Box 88005
Moreno Valley, Ca 92552-0805

DATE : _____

ATTN: _____
Construction Inspector

ENGINEERED FILL CERTIFICATION
REQUIRED PRIOR TO ISSUANCE OF BUILDING PERMIT
(TO BE ACCOMPANIED BY THE COMPACTION REPORT)

Tract / Project No: _____ Lot / Parcel No's: _____

PEN _____

I certify that in accordance with the City of Moreno Valley Grading Ordinance and Conditions of Approval, this letter is to notify the City that I have observed the project or grading operation and tested for required compaction on the pads covered by this certification and hereby certify that such work performed and compaction results are in conformance with the approved grading plan and recent compaction report titled _____, dated _____ for the above noted project.

PROFESSIONAL SOILS/GEOTECHNICAL ENGINEER: _____
(Original Signature)

REG. NO. _____

EXP. DATE _____



(Wet Stamp)

ENGINEER'S LETTERHEAD

TO: City of Moreno Valley
Land Development Division
P.O. Box 88005
Moreno Valley, Ca 92552-0805

DATE: _____

ATTN: _____
Construction Inspector

DIRT GRADE CERTIFICATION FOR _____
Street Name(s)
REQUIRED PRIOR TO PLACEMENT OF AGGREGATE BASE

Tract / Project No: _____ Lot / Parcel No's: _____

PEN _____

I certify that in accordance with the City of Moreno Valley standard structural section and Conditions of Approval, this letter is to notify the City that I have observed the project or grading operation and that the required structural section in the street is covered by this certification and hereby certify that the elevations of the sub-grade material is in conformance with the approved street structural section recommendation letter, dated _____ for the above noted project.

PROFESSIONAL CIVIL ENGINEER: _____
(Original Signature)

REG. NO. _____

EXP. DATE _____



(Wet Stamp)

ENGINEER'S LETTERHEAD

TO: City of Moreno Valley
Land Development Division
P.O. Box 88005
Moreno Valley, Ca 92552-0805

DATE: _____

ATTN: _____
Construction Inspector

ROCK GRADE CERTIFICATION FOR _____
Street Name(s)
REQUIRED PRIOR TO PLACEMENT OF PAVEMENT

Tract / Project No: _____ Lot / Parcel No's: _____

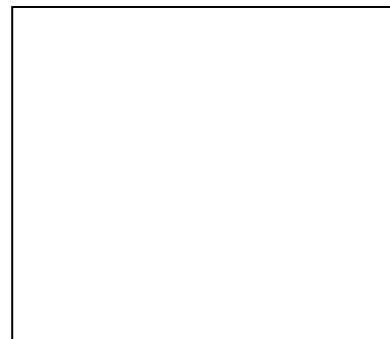
PEN _____

I certify that in accordance with the City of Moreno Valley standard structural section and Conditions of Approval, this letter is to notify the City that I have observed the project or grading operation and that the required structural section in the street is covered by this certification and hereby certify that the elevations of the aggregate base material is in conformance with the approved street structural section recommendation letter, dated _____ for the above noted project.

PROFESSIONAL CIVIL ENGINEER: _____
(Original Signature)

REG. NO. _____

EXP. DATE _____



(Wet Stamp)

ENGINEER'S LETTERHEAD

TO: City of Moreno Valley
Land Development Division
P.O. Box 88005
Moreno Valley, Ca 92552-0805

DATE: _____

ATTN: _____
Construction Inspector

PRECISE/FINAL GRADE CERTIFICATION REQUIRED PRIOR TO ISSUANCE OF OCCUPANCY

Tract / Project No: _____ Lot / Parcel No's: _____

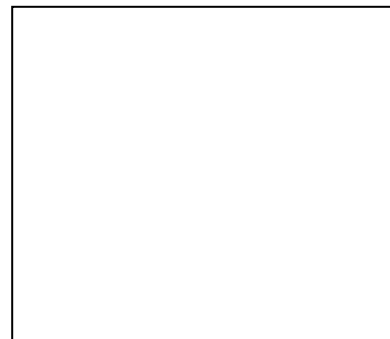
PEN _____

I certify that in accordance with the City of Moreno Valley Grading Ordinance and Conditions of Approval, this letter is to notify the City that I certify the as-graded surface elevations and lot drainage patterns for the above Tract & Lot Number(s) / Project Number(s) and state the work was done in accordance with the final approved grading plan dated _____.

PROFESSIONAL CIVIL ENGINEER: _____
(Original Signature)

REG. NO. _____

EXP. DATE _____



(Wet Stamp)

ENGINEER'S LETTERHEAD

TO: City of Moreno Valley
Land Development Division
P.O. Box 88005
Moreno Valley, Ca 92552-0805

DATE: _____

ATTN: _____
Construction Inspector

WATER QUALITY BASIN CERTIFICATION REQUIRED PRIOR TO ISSUANCE OF OCCUPANCY

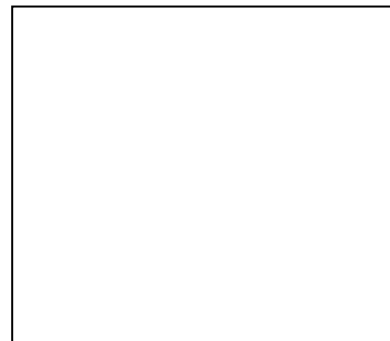
Tract / Project No: _____ Lot / Parcel No's: _____

I certify that the water quality basin is complete, has been flow-tested, and field verified for, but not limited to, the following: the inlet/outlet hydraulics function properly, the basin will dewater within 48 hours +/- for the design storm, a backwater condition does not exist during storms, the forebay drains within 10 hours or less during low flow conditions, and the design water depth does not exceed five (5) feet during design storm or greater intensity storm events.

PROFESSIONAL CIVIL ENGINEER: _____
(Original Signature)

REG. NO. _____

EXP. DATE _____



(Wet Stamp)



City of Moreno Valley

Water Quality Management Plan (WQMP) **CERTIFICATION**

The City of Moreno Valley requires a licensed professional to submit a wet signed and stamped Water Quality Management Plan (WQMP) Best Management Practices (BMP) certification on company letterhead prior to obtaining permit final. The purpose of this handout is to clarify the WQMP certification requirements for obtaining permit final (occupancy).

Attached is the required format (content to be modified based on approved WQMP) of the certification for permit final (occupancy).

ENGINEER'S LETTERHEAD

TO: City of Moreno Valley
Land Development Division
P.O. Box 88005
Moreno Valley, Ca 92552-0805

DATE: _____

ATTN: _____
Construction Inspector

WATER QUALITY MANAGEMENT PLAN (WQMP) CERTIFICATION REQUIRED PRIOR TO ISSUANCE OF OCCUPANCY

Tract / Project No: _____ Lot / Parcel No's: _____

This letter shall confirm that the above site is in compliance with the approved Water Quality Management Plan and approved Grading Plan, including the construction/installation of the WQMP Site Design, Source Control and Treatment Control BMPs. Treatment Control BMPs are located at:

BMP A – Latitude: _____ Longitude: _____

BMP B – Latitude: _____ Longitude: _____

Other types of BMP's - Latitude: _____ Longitude: _____

A Field inspection and test have been performed and confirms that the WQMP BMPs have been constructed and/or installed per the approved WQMP and Grading Plan.

PROFESSIONAL CIVIL ENGINEER: _____
(Original Signature)

REG. NO. _____

EXP. DATE _____



(Wet Stamp)